

# Instructions for Filling the Form

## SBM (Grameen)

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### General Instructions

1. Application form should be filled by District Collector/ District Magistrate for SBM (Grameen).
2. Period of implementation to be considered is between **1<sup>st</sup> April, 2018 and 31<sup>st</sup> March 2020** for Prime Minister's Awards for Excellence in Public Administration 2020. Hence, the information should be provided for the work done in same period only.
3. All the values entered by District Collector/ District Magistrate in the application form would be validated by the concerned Ministry or Department in Government of India.
4. For sharing additional information, District Collector/ District Magistrate has the option to upload supporting documents, photographs and videos.
5. District Collector/ District Magistrate may share contact details of beneficiaries of the programme. This may be used for seeking citizen feedback on the programme.

### SBM (Grameen)

1. Data provided by District Collector/ District Magistrate should reconcile with Monthly Report/ report shared with the Ministry of Drinking Water and Sanitation w.r.t. SBM (Grameen).
2. The data must also match with state level data maintained by respective departments, if any.
3. Decision of Department of Administrative Reforms, Govt. of India shall be final and binding on all applicants.

# Application Form

## SBM (Grameen)

### Application Details<auto-populated>

<b>Registration ID:</b>	<b>Category:</b> SBM (Grameen)
<b>State:</b>	<b>District:</b>

### Application Form (to be filled by District representative)

Please note that the period of implementation to be considered is between **1<sup>st</sup> April, 2018** and **31<sup>st</sup> March, 2020**. Data will be verified by concerned Ministry or Department in Government of India.

Fields marked with \* are mandatory.

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#### 1. Please enter values for following: SBM (Grameen)

<b>A. Number and percentage of villages having at least one Community Sanitary Complex</b>	<i>please indicate in numbers</i>
<b>B. Number and percentage of village having at least one Swachhagrahi</b>	<i>please indicate in numbers</i>
<b>C. Number and percentage of villages displaying 5 key IEC messages</b>	<i>please indicate in numbers</i>
<b>D. Number and percentage of villages completed 2<sup>nd</sup> ODF verification</b>	<i>please indicate in numbers</i>

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#### 2. Please provide Detailed Write-up of the work done in your district under SBM (Grameen) between 1<sup>st</sup> April, 2018 and 31<sup>st</sup> March, 2020 highlighting strategies adopted in implementation especially in reaching the unreached population, achieving more participation by citizens by way of Jan Bhagidari (with supporting documents like news paper coverage etc. participation by other related departments or convergence of activities , exceptional achievements and outcomes, positive impact and sustainability, innovations done in implementation of scheme. *(substantiated by figures)*

<1800 words>

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3. Please provide an Executive Summary of the work done in your district under SBM (Grameen) between 1<sup>st</sup>April, 2018 and 31<sup>st</sup>March 2020.

&lt;300 words&gt;

4. Upload information
5. Upload supporting document
6. Upload the relevant photographs (Maximum 10):  
*(The photograph(s) must be uploaded in jpeg or png format with each file size not exceeding 5 MB)*
7. Provide link of the video (Duration 3-5 minutes), if any, on implementation of SBM (Grameen) in your district:

I, hereby, certify that the information and particulars furnished above are true and correct to the best of my knowledge:

Name:

Designation:

Place:

Date: