

Sample Application Form: Innovation (General) in Public Governance

IMPORTANT NOTE: The period of implementation to be considered is between 1st April, 2017 and 31st December, 2018

1. Please enter details of the Applicant:

- a) Name of the Organization:
- b) Name of the Head of the Organization:
- c) Designation of the Head of the Organization:
- d) Office address:
- e) Office phone:
- f) Mobile number:
- g) Fax number:
- h) Email:

2. Please furnish the details about the initiative, under the subheads prescribed below:

- a) Title of the initiative (*maximum 20 words*)

- b) Ministry / Department / State Govt. / District / Organization where the initiative was implemented (*maximum 20 words*)

- c) Please select area of the initiative (*you may tick (√) one or more option(s)*)

Environment Conservation

Disaster Management

Water Conservation

Energy

Education

Health

Women and Child

Other, please specify

- d) Commencement of the initiative (*mm/yyyy*)



e) Executive summary of the initiative (*Maximum 750 words*)

f) Outcomes: Impact/ benefits resulting from the initiative (*Maximum 250 words*)

3. Has the outcome or impact of the initiative been audited or evaluated by any independent agency for reality check of the realized benefits vis-à-vis those envisaged?

- Yes No

If yes, please provide brief details thereof (*Maximum 100 words*)

4. Was this initiative winner of any other award(s) instituted by any other National / International organization?

- Yes No

If yes, please provide brief details thereof (*Maximum 100 words*)

5. Please provide details of the objectives of the initiative and how the initiative achieved those objectives. (Maximum 250 words)

6. Please provide a brief write-up of the work done under the initiative in the following areas, as applicable. (Maximum 750 words)

- a) Introducing and implementing an innovative idea/ scheme/project to meet stakeholders' requirement
- b) Bringing perceptible improvements in processes/ systems and building institutions
- c) Making public delivery systems responsive, transparent and efficient particularly by leveraging technology
- d) Preparedness/ performance in emergent situations, disasters like cyclone, earthquake, flood etc.

7. Upload information of beneficiaries of the initiative (Name, Phone number etc.):
(The document must be uploaded in PDF format with file size not exceeding 5 MB)

8. Upload supporting documents (e.g. flowcharts etc.):
(The document must be uploaded in PDF format with file size not exceeding 5 MB)

9. Upload relevant photographs (maximum 10):
(The photograph(s) must be uploaded in jpeg or png format with each file size not exceeding 2 MB)

10. Provide links of videos (duration 3-5 minutes), if any, on implementation of the initiative:

I, hereby, certify the information and particulars furnished above.

Name of applicant:

Designation:

Place:

Date: